



Leicestershire Building Control Partnership
Blaby District Council
Council Offices
Desford Road
Narborough
Leicestershire
LE19 2EP
www.lbc.co.uk

BUILDING CONTROL REGULATION 16 (4A) COMPLETION NOTICE

The Building Act 1984
The Building Safety Act 2022
The Building Regulations 2010 as amended

Tel: 0116 272 7533 Email: building.control@blaby.gov.uk

A person who is required by Regulation 12 to give building notice or an application for building control approval with full plans for carrying out building work shall, not more than five days after that work has been completed, give the local authority a notice which complies with Regulation 16 paragraph (4A) as set out below. Requirements of dutyholders and their competence can be found in Part 2A of the Building Regulations 2010 (as amended).

1

Details of the application

Application Reference:

Address:

Postcode:

2

Applicant details

Full name:

Address:

Postcode: Tel: Email:

Declaration of the applicant

I confirm that to the best of my knowledge the work complies with all applicable requirements of the building regulations.

Signature of the applicant:

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3

Client details (where different from the applicant)

Full name:

Address:

Postcode: Tel: Email:

Declaration of the client

I confirm that to the best of my knowledge the work complies with all applicable requirements of the building regulations.

Signature of the client:

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Principal (or Sole) Contractor Details

Name:

Company:

Address:

Postcode: Tel: Email:

Declaration of the principal contractor

I confirm that to the best of my knowledge the work complies with all applicable requirements of the building regulations.

Signature of the principal contractor:

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Principal (or Sole) Designer Details

Name:

Company:

Address:

Postcode: Tel: Email:

Declaration of the principal designer

I confirm that to the best of my knowledge the work complies with all applicable requirements of the building regulations.

Signature of the principal designer:

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Has a Levy Liability Certificate/Notice of No Charge been issued for this development?YES ☐NO ☐Not Sure ☐

If yes, please provide the reference number:

This form should be completed and returned to Building Control within 5 days of completion of work on site.

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